



Regular Board Meeting

Members Present: Carol Woodward – President, Sylvester Cleary, Amy Drozdzziel, Bruce Ellis, Michael LoManto, Stacey Mierzwa Excused: David Caccamise

Administration: Renee Garrett – Superintendent, Daniel Grande – MS/HS Principal, Lindsay Marcinelli – Elementary Principal, Karl Kofod – School Business Official

District Clerk: June Prince

Other: Terry Brown, Samantha Chau, Michael Gajewski, Faith Leone,

1. Call to Order

Carol Woodward opened the meeting in the high school library at 5:00 pm.

2. Pledge to the Flag

3. Presentations

Daniel Grande introduced new high school teachers: Samantha Chau – Special Education and Faith Leone – Music

New Employees Introduced

Renee Garrett introduced the new Cook Manager, Terry Brown that we are sharing with Pine Valley.

4. Approval of Agenda

Michael LoManto made the motion, seconded by Stacey Mierzwa, to approve the agenda.

Agenda Approved

All voted yes.

5. Public Comment (Please limit comments to five minutes per person)

None

6. Supervisory Reports

Supervisory Reports

Lindsay Marcinelli reported on the first day of school and commended James Hart and the cleaning staff for the work they had done this summer. She also praised the transportation department for their extra efforts during the first week.

Daniel Grande also extolled the amazing job James Hart and the custodial staff had done renovating the classrooms, the area in front of the school, and the condition of the building.



Michael Gajewski stated they were successful on the first day even though there were road closures and power outages due to the weather. We are working with Pine Valley and Silver Creek to share some of the transportation runs. We are in the process of assigning our bus runs since some are still changing. Emergency drills have been conducted, personnel trainings are done, and he is in the process of going through the driver abstracts and other driving evaluations to stay in compliance. All of our buses have passed inspection and new buses are expected this month. He praised John Schwab for constantly saving us money and also the towns for their swift cooperation when we have a concern.

Written reports were received from the Buildings and Grounds and Technology Departments.

7. Board Reports

Board Reports

A. President

Carol Woodward announced the 2017-18 District Goals:

- Continue to improve our facilities that provide a clean, safe, and inviting environment that instill school pride.
- Continue providing consistent communications that promote positive relationships.
- Continue to cultivate a culture that inspires and supports excellence in teaching and learning.

Carol Woodward announced the 2017-18 Board Goals:

- Annually review Board protocols that maintain a high functioning board culture.
- Continue to explore the effectiveness of the food service program to improve overall program quality.
- Continue to create and maintain systems of open and transparent communication.

Carol Woodward stated the Superintendent Evaluation Tool will remain the same for 2017-18. Carol also thanked the Board for providing lunch to the staff on their first day and for coming to the bell ringing ceremony on the student's first day.

A. Committees

Sylvester Cleary reported the Legislative Committee will meet on September 14 at 4:30 pm in the Superintendent's office. He also stated he would be attending the Commissioner's Roundtable tomorrow to discuss ESSA. In addition, he shared his concern that we did not have a representative attending the NYSSBA convention.

Michael LoManto reported that the next meeting for the Staff Recognition Committee will be on September 14 at 3:30 pm in the Superintendent's office. He also stated they would be



setting up tables at the Open Houses on September 21 and October 12 to meet with parents & students.

Michael LoManto reported there was no Audit meeting currently scheduled for this month. Reserve funds were discussed at the last meeting.

Stacey Mierzwa reported that they were unable to meet last month for the Cafeteria Committee. They are looking forward to working with Terry Brown and are scheduled to meet on September 14th at 6:30 pm in the Superintendent's office.

Stacey Mierzwa reported that things are moving along smoothly in the Policy Committee and the next meeting will be September 14th at 5:30 pm in the Superintendent's office.

Sylvester Cleary reported that several members had attended the CCSBA meeting in August regarding the sharing of sports. He stated they are considering having the presentation on the NYSSBA level. He reminded the Board that the next CCSBA meeting is September 20 at the Webb's Captain's Table.

B. Superintendent

It is noted that a Public Hearing was held on September 6, 2017 at 3:00 in the Elementary cafeteria regarding the school safety plan.

Renee Garrett and Karl Kofod gave a presentation on the proposed Reserve Funds realignment to be more appropriate to our needs.

8. Discussion Items

It was discussed and decided that the Board members would again place an ad that would be paid out of their own pockets for the musical.

9. Old Business

None

10. New Business Consent Agenda

Sylvester Cleary made the motion, seconded by Bruce Ellis, upon recommendation from Superintendent to approve agenda items 10A-D.

A. Meeting Minutes

- 1) Approve the Board of Education Regular Meeting Minutes of August 10, 2017.

August Minutes Approved

B. Financial Items



- 1) Treasurer's Report – June & July 2017 for all funds
- 2) Warrant Summary Report and Claims Auditor Report – August 2017
- 3) Approve the Extra-Curricular Reports – July 2017
- 4) Purchases
 - Erie 2 Self Funded Workers' Comp Consort Workers Comp Premiums \$48,128.00
- 5) Blanket Purchase Orders for 2017-18
 - Buffalo Hearing and Speech Tuition \$28,719.90
- 6) Approve the transfer from the unassigned fund balance to Capital Reserve Fund effective June 20, 2017 in the amount of \$250,000.

Treasurer's Reports June, & July 2017 Approved
Warrant Summary & Claims Auditor Reports Aug 2017 Approved
Extra Curricular Reports July 2017 Approved
Purchases Approved
Blanket Purchase Orders Approved
Transfer Unassigned Fund Balance to Capital Reserve Fund Approved

C. Personnel

- 1) Approve Sara Trombley, who has successfully completed her one year probationary period, to a permanent Account Clerk position effective September 12, 2017.
- 2) Remove Andrew Lanphere as Assistant Varsity Football Coach effective August 10, 2017.
- 3) Approve the following coach for the 2017-18 school year, pending successful completion of all requirements. Salary will be determined by the FTA contract.
 - Michael Jackson – Assistant Varsity Football Coach
- 4) Approve the Athletic Director as an emergency coach for all sports during the 2017-18 athletic season.
- 5) Approve the following substitutes:
 - Scott Miles – uncertified teacher
 - Kimberly Sunick – uncertified teacher
 - John Sausner Jr – bus driver trainee

S. Trombley Appointed Permanent Account Clerk Effective 12/12/2017
Coach Removed 2017-18
Coach Approved 2017-18
Athletic Director Act as Emergency Coach Approved
Substitutes Approved
Volunteers Approved

- 6) Approve the following 2017-18 volunteers:
 - Musical: Faith Leone, Ashley VanBuskirk



Marching Band: Faith Leone, Mateo Mendez

D. Other

- | | |
|---|--|
| 1) Approve the following IEP Recommendations #4209, 1269, 6580, 6315, 6561, 6560, 4291, 1228, 6276 | IEP
Recommendations
Approved |
| 2) Approve the following 2017-18 School Safety Plans effective September 1, 2017:

District Wide
Elementary
MS/HS | Safety Plans 2017-
18 Approved
Effective 9/1/2017 |
| 3) Approve the 2017-18 Professional Development Plan, effective September 1, 2017. | PDP 2017-18
Approved Effective
9/1/2017 |
| 4) Approve the 2017-18 Athletic Handbook. | Athletic Handbook
2017-18 Approved |
| 5) Approve the Superintendent entering into an agreement with Silver Creek Central School District to share the following 2017 Fall Sports:

Modified Boys Soccer, Varsity Boys Soccer, Modified Girls Soccer, Varsity Girls Soccer, Modified Boys Cross Country, Modified Girls Cross Country, Varsity Boys & Girls Cross Country, Modified Football, JV Football, Varsity Football. | Share 2017 Fall
Sports with Silver
Creek Approved |
| 6) Establish a Ski/Snowboard Club and an Extra-Curricular Account with Melissa Press as an unpaid advisor. | Ski/Snowboard Club
& Account
Established with M.
Press as advisor |
| 7) Authorize the Superintendent to enter into an agreement with Matthew D. Wehr, MD as school physician for 2017-18 at a contractual amount of \$7,500. | M. Wehr School
Physician 2017-18
Agreement
Authorized |
| 8) Authorize the Superintendent to enter into an agreement with R.A. Mercer & Co. P.C. for the external audit for the year end June 30, 2017 in an amount not to exceed \$9,950. | R.A. Mercer
Agreement
Authorized |
| 9) Authorize the Superintendent entering into an agreement with Children's Educational Services for Occupational Therapy at the GA Home for the 2017-18 school year at a contractual amount of \$4,387.50. | Children's
Educational Services
OT Contract 2017-18
Authorized |
| 10) Authorize the Superintendent to enter into a rental agreement with Erie 2-Chautauqua-Cattaraugus BOCES to allow the use of our facilities for the Driver Education Program, July 5, - August 30, 2017, at a contractual amount of \$1,020.00. | Erie 2-Chaut-Catt-
BOCES Rental
Agreement 7/5-
8/30/17 Authorized |
| 11) Authorize the Superintendent entering into a contract with Comfort Pest | Comfort Pest Control
Agreement 2017-18
Authorized |



Control for the 2017-18 school year in the amount of \$910.00.

- 12) Authorize the continuation of the five year contract previously signed with Elevator Maintenance of Buffalo Inc. on September 13, 2016 for the 2017-18 school year and through June 30, 2021 in the amount of \$3,810.48 each year.

Elevator
Maintenance
Contract through
6/30/2021 Authorized

- 13) Approve the following changes to the 2017-18 transportation requests:

Transportation
Requests Approved

Shea Frost – NCCS
Madison Valvo – remove from NCCS list

- 14) Surplus the following items:

2 metal filing cabinets, 1 metal cabinet, 90 metal folding chairs
All voted yes.

Surplus Items

11. Adjournment

Bruce Ellis made the motion, seconded by Sylvester Cleary to adjourn the meeting at 5:35 pm.

All voted yes.

12. Correspondence/Information

CCSBA meeting September 20, 2017

June Prince
District Clerk